



KITITAS COUNTY

DEPARTMENT OF PUBLIC WORKS

MEMORANDUM

TO: All Staff
FROM: Public Works Plan Review Team
DATE: April 30, 2026
SUBJECT: CU-26-00001 Jentges

ACCESS	<ol style="list-style-type: none"> 1. An approved access permit for commercial access shall be required from the Kittitas County Department of Public Works prior to creating any new driveway access or altering an existing access. Paved approach is required. 2. Driveways over 150' in length will be required to be a minimum of 16' wide with 2' of clear zone on each side and meet the standards of Appendix D of the International Fire Code for IFC Turnarounds/Kittitas County Road Standard 5 and 6. 3. Per Kittitas County Code, only one access is permitted. A Road Variance application will need to be applied for 2 access or to change the agricultural access to commercial access. Road Variance does not guarantee second access. 4. Maintenance of driveway approaches shall be the responsibility of the owner whose property they serve. The County will not maintain accesses. <p>In addition to the above-mentioned conditions, all applicable Kittitas County Road Standards apply to this proposal. Access is not guaranteed to any existing or created parcel on this application. (RC)</p>
ENGINEERING	<p>Except as exempted in KCC 14.05.060, no grading or filling upon a site involving more than one hundred (100) cubic yards shall be performed without a grading permit from the County Engineer or Public Works designee (KCC 14.05.050). An application for grading in excess of five hundred (500) cubic yards shall be accompanied by an engineered grading plan (KCC 14.05.080). (CBP)</p>
SURVEY	<p>There are no survey comments regarding this application. (JT)</p>
TRANSPORTATION CONCURRENCY	<p>Please provide a scoping letter so a courtesy screening may be completed to determine if TIA is required. Scoping letter should include quantity of vehicles throughout the entire operation hours, quantity of vehicles in the peak hour of operation, and estimated number of vehicles arriving and departing East and West. Vehicles in scoping letter should include all vehicles such as delivery vehicles, employees, customers, etc.</p>

FLOOD	While parcels 414234 and 474234 are not currently mapped within the 100-year floodplain, Kittitas County Public Works and the City of Ellensburg have been working on a flood map revision for Whiskey and Mercer Creeks that will affect this property. A draft map has been provided to the applicant for reference. Additional information will be available as the map is refined for FEMA approval. (SC)
WATER MITIGATION/ METERING	Water mitigation is not required since the project as proposed will not be changing the existing use of ground water established by the single-family residence. (SC)
AIRPORT	This property is not located in the Airport Overlay Zone.

Please contact Kittitas County Public Works (509) 962-7523 with any questions.